

Quotation Request //

US Government Printing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:347-278 R-1

Quotations are Due By:

(Eastern Time) 10:00 AM on 01/06/2009

Submit Fax Quotes to: 00000000

Contractors must provide mandatory taxpayer information before GPO makes payment.

Please see special notice on <http://contractorconnect.gpo.gov/>.

TITLE: FAFSA on the Web Worksheet, 09-10 Spanish version

QUANTITY: 500019 pamphlets plus one corrected Digital Deliverable, two corrected PDF files, and one JPEG file of front page.

TRIM SIZE: Between 8-3/8 to 8-1/2 x 10-7/8 to 11".

PAGES: 8 page, self-cover.

SCHEDULE:

Furnished Material will be available for pickup by 01/06/2009

Deliver complete (to arrive at destination) by 01/26/2009

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

DESCRIPTION:

(R-1: Clarification of shipping container requirements and binding)

Pamphlet: Folio pages 1 through 8, prints PMS 267 (purple) and black type/line matter, flattones and solids, reversing and trapping throughout, no bleeds.

Shipping Container: Contractor to print ED/FSA logo in PMS 354 green directly on four sides of each white carton, and print return address in PMS 354 green directly on top of each white carton, for cartons containing quantities of 50 and 100 copies.

MATERIAL FURNISHED: Contractor to pickup at GPO. One CD-ROM generated on an IBM, using Adobe LiveCycle Developer 8.0 (source is a PDF) version 8.0 and Illustrator CS3. Files are furnished in Native and PDF format with all fonts included on the disk and graphics properly linked.

One color composite laser visual and one sample from a previous printing to be used as a general guide.

One piece same size camera copy for ED/FSA logo (50 copies).

One piece same size camera copy for ED/FSA logo (100 copies).

One piece same size camera copy for return address.

In addition, the contractor is responsible for checking files contained on the furnished media to ensure that such features as bleeds, register marks and correct file output selection have been provided for, so as to correctly generate films for publishing. The contractor must supply necessary trapping. The contractor must generate films on a high resolution image processor.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper

screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

DIGITAL DELIVERABLES: After receipt of an "OK to Print", the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files or any proprietary file formats other than those supplied, unless specified by the Government. Also, the contractor is to provide two corrected PDF files and one JPEG file of the front page.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order JCP Code* A60, White Offset Book, Basis Size 25 X 38" Basis Weight 50 lb.

Use suitable white corrugated cartons for shipping containers.

COLOR OF INK:

Pamphlet: PMS 267 (purple) and Black; Containers: PMS 354 (green)

PRINT PAGE: Head to Head

MARGINS:

Adequate gripper - follow furnished electronic media.

PROOFS:

Two (2) sets of Digital color content proofs. At contractor's option, a film-based composite blueline may be submitted. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

Send proofs together with the furnished media (copy/electronic files) to the U.S. Government Printing Office. Contractor must fill in the furnished preaddressed label (GPO Form 892) and use on all proof packages.

Proofs will be withheld not more than 2 workdays from receipt in GPO until they are made available for pickup by the contractor.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".

PRESS SHEET INSPECTION: Final makeready press sheets will be inspected and approved at the contractor's plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all makeready sheets that preceded approval. See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued September 1991. Note: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

Press sheets must contain control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars must show areas consisting of 5 x 5 mm (3/16 x 3/16") minimum solid color patches; tint patches of 25, 50, and 75%; dot gain scale (such as, BRUNNER, GATF, GRETAG, or RIT); and gray balance patches for process color (if applicable). These areas must be repeated across the entire press sheet.

The contractor must notify the GPO of the date and time the press sheet inspection can be performed. In order for proper arrangements to be made, notification must be given at least 3 workday(s) prior to the inspection. Notify the U.S. Government Printing Office, Contract Management Division, Quality Assurance Section (PPSQ), Washington, DC 20401, or telephone area code (202) 512-1162. Telephone calls will only be accepted between the hours of 8:00 am and 2:00 pm, prevailing eastern time. Note: See contract clauses, paragraph 14(e)(1), Inspections and Tests of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 5-99)). When supplies are not ready at the time specified by the contractor for inspection, the Contracting Officer may charge to the contractor the additional cost of the inspection.

BINDING:

Trim 3 sides.

Paper Covers: Wrap around. Trim flush, Stitched on, Grain must run parallel to spine.

Saddle wire stitch in two places on 11" side or at contractor's option paste on back fold.

PACKING:

For 250,000 copies - pack 50 copies per shipping container (no shrink wrap), 250,000 copies - pack 100 copies per shipping container (no shrink wrap), and 19 copies pack suitable per shipping container.

Pallets are required - See "Distribution"

DISTRIBUTION:

Deliver 488,000 copies (includes 200 Random Blue Label) to: ED Pubs, 8242 Sandy Court, Attn: Receiving Department, Jessup, MD 20794. Request 24 hour notice of incoming shipments, deliver between 8:00 am and 4:00 pm, Monday thru Friday, contact (301) 519-5230 or Carol Mahon (301) 519-6476/Michael Goodwin (301) 519-5777.

Pallets are required - Pallets are to be 40 x 48" with a four way entry and maximum height of 48". Pallets must be banded with plastic strapping, no metal bands or stretch wrap. Maximum pallet weight 1,800 lbs.

****NO GAYLORD CONTAINERS****

Deliver 12,000 copies (packed 100 copies per shipping container) to: Vangent/Pearson, Federal Student Aid Information Center, 9200 Earhart Lane, Cedar Rapids, IA 52404, m/f: Louis Lipscomb. Must call (319) 354-9200 ext 4742 at least 24 hours prior to delivery.

Pallets are to be 36 x 48" with a four way entry. Pallets must be band with plastic strapping, no metal bands or shrink wrap. ****NO GAYLORD CONTAINERS**** Follow attached pallet specifications of packing/layers per skid.

Deliver 1 copy to: ERIC, Processing and Reference Facility, Computer Sciences Corporation, 655 St., NW, Suite 500, Attn: Paula Bruce (202) 741-4298, Washington, DC 20005. ****INSIDE DELIVERY****

Deliver the following copies to the Department of Education, 400 Maryland Ave., SW, Washington, DC 20202, to be distributed as listed below: *****INSIDE DELIVERY REQUIRED*****

5 copies to: John Woods, Room 5C108 LBJ, (202) 401-3606.

2 copies to: Government Documents Librarian, Room BE-101, LBJ, (202) 205-5019.

2 copies to: Marilyn Joyner, Room 5C118, LBJ, (202) 401-1669.

5 copies to: Pat Treichel, Room 31G4 Union Center Plaza, (202) 377-3223.

(Please use the above address for US Postal Service only)

NOTE: For FEDEX, UPS, AirBorne Express or truck deliveries, please use this address for the following:
US Department of Education, 830 First St., NE, Room 31G4 Union Center Plaza, Washington, DC 20002.
Attn: Pat Treichel (202) 377-3223.

2 copies to: Jennifer Douglas, Room 32E4 Union Center Plaza, (202) 377-3201.

(Please use the above address for US Postal Service only)

NOTE: For FEDEX, UPS, AirBorne Express or truck deliveries, please use this address for the following:
US Department of Education, 830 First St., NE, Room 32E4 Union Center Plaza, Washington, DC 20002.
Attn: Jennifer Douglas (202) 377-3201.

2 copies to: Joe Aiello, Room 114H4 Union Center Plaza, (202) 377-4002.

(Please use the above address for US Postal Service only)

NOTE: For FEDEX, UPS, AirBorne Express or truck deliveries, please use this address for the following:
US Department of Education, 830 First St., NE, Room 114H4 Union Center Plaza, Washington, DC 20002. Attn: Joe Aiello (202) 377-4002.

Deliver 15 copies, marked "File Copies" to the Library of Congress, Madison Building, Anglo-American Acquisition Division, Government Documents Section, C Street (between 1st & 2nd), SE, Washington, D.C. 20540.

Deliver 2 copies marked "Depository Copies, Item 0455-B-02" to the U. S. Government Printing Office, Depository Receiving Section, 44 H Street, NW Loading Dock, Washington, D.C. 20401. Any cartons containing "Depository Copies", that are mailed to the GPO's Depository Receiving Section must be clearly marked to indicate the total number of cartons in the mailing. For example: 1 of 3; 2 of 3; 3 of 3.

Deliver furnished material, corrected Digital Deliverables, two PDF files and one JPEG file of the front page to: Department of Education, 400 Maryland Ave., SW, Room 5C108, Attn: John Woods (202) 401-3606, Washington, DC 20202. ***INSIDE DELIVERY REQUIRED***

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE

SPECIFIED STANDARD

P-7. Type Quality and Uniformity

*O.K. Press Sheets

P-9. Solid or Screen Tints Color Match

*O.K. Press Sheets

Special Instructions: In the event that inspection of press sheets is waived by the Government, the following listed alternate standards (in order of precedence) shall become the Specified Standards:

P-7. OK'd Proofs, furnished electronic media.

P-9. Pantone Matching System

QUALITY ASSURANCE RANDOM COPIES: The contractor will be required to a statement furnished by GPO certifying that copies were selected as directed. Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket and Purchase Order numbers, must be furnished with billing as evidence of mailing.

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/printforms/pdf/contractdisputes.pdf>. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.